





## WE'RE ON THE LOOK OUT FOR VOLUNTEERS IN SLAITHWAITE!

## Shopping:

Ensure the kitchen staff have the ingredients needed for the weekly meal - this includes ensuring cupboard staples, fridge and freezer items are readily available.

## Admin - Set up:

Informing the kitchen of how many meals to cook/portion sizes, assisting with preparation for delivery, handling monies and being on hand in case of any issues that may arise.

## Admin -Documentation

Handling of master documentation, communication with all volunteers and updates on social media and correspondence from clients or volunteers monthly banking for monies received







THESE RESPONSIBILITIES CAN BE HANDLED BY AN INDIVIDUAL OR ACROSS MULTIPLE VOLUNTEERS -LET US KNOW HOW YOU CAN HELP!

YOUR INVOLVEMENT CAN HELP KEEP THIS SERVICE WHICH IS SO PIVOTAL TO SO MANY LIVES GOING...